Interested in switching your accounts to FirsTier Bank, but not sure how to get started? That’s why we’ve developed the FirsTier Switch Kit. It is a step-by-step checklist to help make your transition to a new FirsTier Bank account quick and easy. Just follow the simple steps to get started. If we can be of any further assistance throughout the transition, please feel free to call your local branch or our main office (308-235-4633) Thank you for choosing FirsTier Bank. We value and appreciate your business!

1) **To open an account, visit your nearest Branch location.**
   Use the ATM & Branch Locator on our Web site, (www.firstierbanks.com) to locate the FirsTier Bank branch nearest to you.

2) **Sign up for FirsTier Bank online banking.**
   Easily track your direct deposits, automatic withdrawals or payments and checks as they clear your FirsTier Bank account. To sign up for online banking, visit a branch or go to our Web site www.firstierbanks.com. Go to the Online Banking Icon in the top right corner of the Web site and click on “Enroll”.

3) **Stop using your former account and begin using your new FirsTier Bank account as soon as possible.**
   Be sure to leave funds in your former account until all of your checks have cleared and any automatic withdrawals have been successfully transferred to FirsTier Bank.

4) **Change your Direct Deposits to FirsTier Bank.**
   Use our attached Direct Deposit Authorization Change Form to change any direct deposits. Remember to attach a voided FirsTier Bank check to this form.

5) **Change your Automatic Payments or Withdrawals to FirsTier Bank.**
   Use our attached Automatic Payment or Withdrawal Authorization Change Form to change any automatic payment or withdrawal.

6) **Close your former account at the other institution.**
   Use our attached Account Closing Form to close your account at the other banking institution.
   Once you close your account at the other institution, remember to shred or destroy any old checks for security purposes.

**Routing and Account Numbers...**
1. The bank’s routing number is the 9-digit number located in the bottom left corner of your check.
2. Your account number is the set of numbers appearing just after the routing number or to the right of the check sequence number. Although your Account Number may contain spaces and symbols, do not type them.
Automatic Payment or Withdrawal Authorization Change Form

Use this form to change your Automatic Payments or Withdrawals to FirsTier Bank (e.g. loan payment, insurance payment, transfers to brokerage accounts or savings accounts).

Date: ________________________________
To: ________________________________ (Company Name)
     ________________________________ (Address of Company)
     ________________________________ (City, State, Zip)
From: ________________________________ (Name)
     ________________________________ (Home Address)
     ________________________________ (City, State, Zip)

Please accept this letter as authorization to change the bank account information for automatic payments or withdrawals in the name of: ________________________________, approximate amount of transfer ________________________________.

I am aware that some automatic payments or withdrawals require advance notice of changes. Please include those notice periods immediately, the new bank information is as follows:

FirsTier Bank Account Number: ________________________________
Checking Savings CD Money Market (select one)
ABA Bank Routing Number: 104113880
If you should have any questions regarding this transaction please call me on my daytime phone number: ________________________________.

Thank you for your cooperation.
Sincerely,

______________________________
(Customer Signature)
If available, attached is a voided check from my account.

Note:
If there are multiple payments involved please complete a form for each.

Account Closing

Use this form to Close Your Account at another bank institution and request a check for the remaining balance.

Date: ________________________________
To: ________________________________ (Bank Name)
     ________________________________ (Bank Address)
     ________________________________ (City, State, Zip)

Primary Account Holder:
______________________________ (Name)
______________________________ (Home Address)
______________________________ (City, State, Zip)

Secondary Account Holder:
______________________________ (Name)
______________________________ (Home Address)
______________________________ (City, State, Zip)

Please accept this as my authorization and direction to close my account with your institution.
Account Number: ________________________________
Checking Savings CD Money Market (select one)
to: (select one)

FirsTier Bank
P.O. Box 730
115 S. Walnut St.
Kimball, NE 69145
If you should have any questions regarding this transaction please call me at my daytime phone number:

Thank you for your cooperation.
Sincerely,

(Customer Signature)

Note:
If there are multiple accounts involved please complete a form for each account. Verify all checks and payments have cleared prior to submitting this form to close your account.

Make the switch to FirsTier Bank today

Automatic Payment Checklist

<table>
<thead>
<tr>
<th>Payment Company</th>
<th>Account Number</th>
<th>Amount</th>
<th>Date of Payment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mortgage/Rent</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Auto Loans</td>
<td></td>
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<tr>
<td>Insurance</td>
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<tr>
<td>Credit Cards</td>
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<tr>
<td>Gas/Oil</td>
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<td>Electric</td>
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<tr>
<td>Cable/TV</td>
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<td>Telephone</td>
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<td>Cell Phone</td>
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<td>Water</td>
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<tr>
<td>Trash Removal</td>
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<td>Internet Provider</td>
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<td>Health Club</td>
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<tr>
<td>Investments</td>
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<tr>
<td>IRA/Retirement</td>
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<td>Charities</td>
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<td>Daycare</td>
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<tr>
<td>Tuition/School Expense</td>
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<tr>
<td>Other</td>
<td></td>
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</tr>
</tbody>
</table>
Direct Deposit Checklist

<table>
<thead>
<tr>
<th>Payment Company</th>
<th>Account Number</th>
<th>Amount</th>
<th>Payment Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Employee Payroll</td>
<td></td>
<td></td>
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</tr>
<tr>
<td>Pension(s)/Retirement Plans</td>
<td></td>
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<tr>
<td>Social Security</td>
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<tr>
<td>Investment Incomes</td>
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<tr>
<td>Other</td>
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<td>Other</td>
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<tr>
<td>Other</td>
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</tbody>
</table>

Use this form to gather all of your auto pay and deposit information in one place for easy reference.

Account Holder Name______________________________
Phone Number ________________________________

Make the switch to FirsTier Bank today.

Direct Deposit Authorization Change Form

Use this form to change your direct deposit to FirsTier Bank (payroll, dividends, royalties, etc.)

Date: ____________________________

To: ____________________________ (Company/Employer Name)
    ____________________________ (Address of Employer Company)
    ____________________________ (City, State, Zip)

Primary Account Holder:
    ____________________________ (Name)
    ____________________________ (Home Address)
    ____________________________ (City, State, Zip)

Secondary Account Holder:
    ____________________________ (Name)
    ____________________________ (Home Address)
    ____________________________ (City, State, Zip)

Please accept this letter as authorization to change the bank account information for direct deposit in the name of: ____________________________, payment type: (i.e. Payroll, Pension/Retirement, Investment Income, other-please specify) ____________________________________________________________________________________.

I am aware that some automatic deposits require advance notice of changes. Please include those notice periods immediately. The new bank information is as follows:

FirsTier Bank Account Number:
Bank Routing Number  104113880
Bank Address:  
    115 South Walnut Street
    Kimball, NE 69145
Type of account
    Checking _____
    Savings _____
    CD _____
    Money Market _____

If available, attached is a voided check from my account. If you should have any questions regarding this change, please call me on my daytime phone number ____________________________.
Thank you for your cooperation.
Sincerely,

(Customer Signature)